

Changes to the Perkins Data Collection System

for School Year 2012-13

Several updates were made to the Perkins Data Collection system this year to increase efficiency for data entry and to clarify reporting.

Data Entry Changes

Entering Courses Shared Between Multiple Career Clusters

- **System Update:** For all types of courses (Foundational CTE, Cluster, Pathway, Capstone or Academic), only enter students one time per individual course. Do not duplicate enrollments in any course. For example, if a student took an Entrepreneurship course, it will automatically be credited to all Career Clusters in which it is an approved course option AND where the district has the approved CTE program(s).
- **Former Method:** Prior to SY12-13, Foundational CTE and Academic courses shared data across Career Clusters. Data for Cluster, Pathway and Capstone courses, however, was not “shared” across Career Clusters in the data system. This resulted in schools having to enter courses like Entrepreneurship multiple times in order for students to receive appropriate credits in each cluster.

Entering Capstone or Service Learning Experiences

- **System Update:** Capstone Experiences or Service Learning will now “read” across all career clusters. This means that districts only need to enter student data for the following courses one time for them to apply to a student’s concentrator status:
 - 80026 – Entrepreneurship Experience
 - 80019 – Senior Experience
 - 22104 – Service Learning
 - 80018 – Youth Internship
- **Former Method:** Prior to SY12-13, capstone courses were only being credited to the cluster in which they were entered. This resulted in students’ Capstone or Service Learning experiences potentially not being credited in their Career Cluster of concentration.

Entering Virtual School or Dual Credit Enrollments

- **System Update:** All career clusters now have all applicable virtual courses as options for data entry. All of the statewide Dual Credit offerings are also available in the system as is a generic dual credit code (99999 – Local Agreement Dual Credit CTE Course) for use with locally made, technical dual credit agreements with the state’s technical institutes.
- **Former Method:** In the past, the system was not fully able to accept all technical courses taken virtually or for Dual Credit. This resulted in approved CTE programs not fully representing students’ concentrations in a Career Cluster(s).

Calculations for Concentrator Status

- To earn concentrator status, a student can accumulate credits within the following rules now:

Foundational CTE Courses	Cluster Courses	Pathway Courses	Academic Courses	Capstone Courses
Up to .5 credits	All cluster course credits (including those from virtual courses)	All pathway credits (including those from virtual or dual credit courses)	Up to .5 credits	Up to 1 credit
<i>At least one of the 2 credits for concentrator status must come from cluster or pathway courses.</i>				

- Foundational CTE and Capstone courses apply across all Career Clusters, meaning their general career focus is relevant to the experiences offered in all Career Clusters.
- Cluster, Pathway and Academic courses may apply to only one Career Cluster or multiple Career Clusters depending on their content and specificity.
- When districts are members of Multi-Districts, concentrators are “credited” to a district according to the following:
 - If the student’s resident district offers the same CTE Career Cluster program as the Multi-District, then the resident district receives the concentrator credit.
 - If the Multi-District offers an approved CTE program the resident district does not offer, then the Multi-District receives the concentrator credit.

Missing Students

- System Update:** When students are missing in the data system for a district, schools can now track those missing students on the “Missing Students Reporting Sheet” which can be found electronically at <http://doe.sd.gov/octe/data>. After entering information for the missing students who completed CTE credits, districts should email the information to tiffany.sanderson@state.sd.us. This will allow us to track down the students in the state and credit their CTE courses accurately.
- Former Method:** In the past, schools have been asked to keep track of missing students and their data, then enter that information in the data system a year later, if possible. This has resulted in many lost data entries for CTE students.

Data Reporting Changes

3S1 & 4S1: School Completion & Graduation Rates

- Until the 2012-13 school year, South Dakota's definition of school completion and graduation rate was the same for Perkins purposes.
- Now that the state will be calculating both the secondary school completion rate and graduation rate, we will be reporting both.
- Schools' completion and graduation rates will be available in October 2013.

Concentrators by Cluster

- The Concentrators by Cluster report will now be based on the calculation and rules described above to better reflect the actual students who concentrate in approved CTE programs.